



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 10302020 SCS District Office Barnes Bldg. Canopy Replacement
DEADLINE October 30, 2020 11:00 AM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in red. A mandatory Pre-Bid Conference will be held at SCS Headquarters, main auditorium at the scheduled time and location listed below. It is highly recommended the contractor's interested in bidding to attend the pre-bid conference. SCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

SCS Headquarters, Main Auditorium
160 S. Hollywood St., Memphis, TN 38112

Tuesday, October 13, 2020 @ 9:30 AM/CST

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to William Webb, webbw@scsk12.org and Kim Carpenter carpenterk@scsk12.org by 2:00PM/CST on October 16, 2020. Subject line of email shall read "Questions –IFB #10302020 SCS District Office Barnes Bldg. Canopy Replacement". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement's website at the end of the business day on October 23, 2020 by 4:00PM.

IMPORTANT DATES:

Bid Release	October 9, 2020
Pre-Bid Meeting	October 13, 2020, @ 9:30 am
Questions or Requests Due	October 16, 2020, @ 2:00pm
Questions and Answers Posted	October 23, 2020, 4:00 pm
Bid Due / Bid Deadline	October 30, 2020, 11:00 am

Thank you.
Procurement Services
Shelby County Schools